# *Sunshine Creek Condominium Association*
# ***A**rchitectural **R**eview **C**ommittee Application*

As explained in the Governing Declaration and Bylaws, interior & exterior improvements or modifications require approval by the Association's Board of Directors. This is the form to use when applying for such approval. Please describe all changes you propose to make to your Condominium. Include a scale drawing(s) with top (plan) and side (elevation) views as necessary to clearly establish locations and elevations of any structures. Include dimensions and materials and specify color(s) if appropriate. Your drawing should include existing structures and boundaries where necessary to indicate relative location. To avoid delay of Board of Directors action, please include all information the Board of Directors will need to make their decision including but not limited to contractor proposals. All work must be completed by licensed and bonded contractors. Attach additional pages if needed.

You may deliver this completed form along with drawings to: **FRESH START Real Estate, Inc.; 6017 SW Murray Blvd., #313; Beaverton, OR 97008**. Forms can also be emailed to **Manager@FRESHSTARTofOregon.com**.

Owner(s): _____ Phone: _____

Email: _____ Unit #: _____

Address: _____

Affected address, if different: _____

Brief description of proposed modification: _____

_____

_____

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_____

Owner Signature: _____ Date: _____

Received By: _____ Date: _____

Board Decision: Approved ☐ Declined ☐

Approval Signatures (4 Required): 1. _____

2. _____ 3. _____

4. _____ 5. _____

6. _____ 7. _____

***Please allow up to 30 days for Board approval***